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1st November 2017

Dear Parent/Carer

DEVELOPING AN INDIVIDUAL HEALTHCARE PLAN FOR YOUR CHILD

Thank you for updating your child's records recently.

As you have identified your child as having medical needs an individual healthcare plan has to be prepared, setting out what support your pupil needs and how this will be provided. Individual healthcare plans are developed in partnership between the school, parents, pupils, and the relevant healthcare professional who can advise on your child's case. The aim is to ensure that we know how to support your child effectively and to provide clarity about what needs to be done, when and by whom.

It would be helpful if you could complete the attached individual healthcare plan template and return it, together with any relevant information.

If you would like to meet to develop your child's individual health care plan together please contact either the office or myself to set up a meeting. Please let us know if you would like us to invite another medical practitioner, healthcare professional or specialist and provide any other evidence you would like us to consider at the meeting.

Alternatively I am happy for you contact me by email or to speak by phone if this would be helpful.

Yours sincerely

Emma Hill
Inclusion Manager