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17th July 2020

Dear Parents and Carers,

We are very much looking forward to welcoming all our pupils back in September. We have been working with a number of pupils since March but are excited about having everyone back on site after the summer break.

We are welcoming all pupils back to school on Thursday 3rd September 2020.

We are sure they are looking forward to coming back and we have really enjoyed seeing their work via the pupils@stanfordschool.co.uk web address and speaking to you and them about all that they have been busy doing. Well done on all your super learning!

As I am sure you can imagine, we have been busy organising our school plan for September in line with the recent Dfe Guidance, along with discussions and meetings with the Local Authority and Full Governing Body earlier this week. This letter aims to keep you informed of the details of the plan and hopefully will answer any questions you may have.

Staggered start and end times and entrances/exits

A timetable for each Class drop off and collection times for September is attached to this letter – it shows the staggered start and end times of the school day and the entrances/exits.

These arrangements are part of preventative measures in school and our Covid-19 risk assessment, as discussed with the Local Authority and Full Governing Body. We greatly appreciate your assistance in adhering to these important timings in order to keep yourself and others as safe as possible.

We have ensured clear playground markings and posters are in place to help you with social distancing – Mr Hodson, Site Lead, has done a wonderful job making the playgrounds look so engaging and bright yet practical.

If pupils are at the age where they are accompanied by an adult, please may we politely ask that only one adult accompany them on the playground at start and end times. Please adhere to social distancing rules.

Please do not visit the site if you have symptoms of Covid-19.

Bike and scoot

We continue to encourage our pupils to walk, bike or scoot safely to school. If biking or on a scooter, please may we ask that pupils dismount on entry to the gate and please can bikes and scooters be taken off site where possible by an adult. This helps reduce the number of pieces of equipment on site and therefore helps to reduce the potential contact between resources.

Classroom, timetable and equipment

Classrooms will be organised differently from September – many year groups will find classes are more formally arranged with front facing desks and pupils not gathering together in the hall for assemblies. In FS and KS 1, children will be able to play together in class and will be helped to play side by side rather than face to face, where practicably possible.

Staff will adhere to the 2 metre social distancing guidelines where practicably possible. When they are required to be closer they will keep this time to a minimum and will not work face to face with children.

Start times, end times, playtimes and lunchtimes will continue to be staggered and mixing between key stages will be extremely limited. Hot dinners will be served in the hall and the space will be cleaned between sittings. Most packed lunches will be eaten in the classrooms. Please try to avoid giving pupils items in their lunches that may need an adult to help with eg peeling fruit etc as under the current guidance it would not be appropriate for adults to be touching your child's food. Please ensure your child/ren has their own labelled water bottle on site.

Pupils will have access to equipment, such as pencils and highlighters, in a separate individually named zipped wallet. Younger pupils will have access to equipment that is kept separately and cleaned regularly. Please do not bring pencil cases into school as they are not required. The office team have been very busy organising the stock and the packs look super. Children will be able to play with each other in their bubble including playing ball games but will be encouraged not to touch one another.

Please do help and discuss these measures at home with your child/ren as there are lots of new arrangements to become familiar with and we really appreciate the support from home.

Please may we politely ask that pupils only bring in their lunch box, PE kit and reading book bag along with their coat and hat etc. Please avoid bringing in extra school bags as they will not be needed and there is limited space in school to store these safely.

Lunches and Snack

A piece of fruit, dried fruit or a health bar are good examples of snacks but please do not send chocolate or any food that is nut based.

Chartwells Catering will be supplying the school with hot meals or packed lunches again from September. Please use your login to order online by Sunday 21st August and if you're not registered you can do this here <https://nel.mealselector.co.uk/>. Alternatively, you can send you child with their own packed lunch and please see our school policy on the website for further details.

Foundation Stage and Key stage 1 pupils will continue to receive Universal Free School Meals which can be ordered from Chartwells Catering. Income based free school meals and pupil premium funding will also continue. If your circumstances have changed or you think you may be eligible, please complete the Free School Meals Forms at <https://www.nelincs.gov.uk/benefits/free-school-meals/>.

Lunch times will continue to be staggered as part of the school risk assessment.

Transition

Transition in school is such a joy and this year we have had to be very creative to think of new ways to ensure pupils are prepared and supported for their next year of learning. Thank you for the lovely feedback regarding the transition bags delivered to the new starters and we hope our year 6 pupils love their transition boxes being delivered today. They are packed with wonderful memories!



September staffing and new classes information has already been shared with you. This is also on the school website along with a virtual 'All About Me' information sheet to complete. Teachers have been busy making phone calls to you too in order to introduce themselves to you along with creating a virtual

message on the school web for their new classes. They are really excited about meeting their new pupils and have given some information about their curriculum, their interests, the texts that will be used in the new year and some helpful information about the new organisation. Packs of information have been shared with our new starters too and the website is regularly updated with news, messages and letters. New class newsletters have been drafted by the teachers and will be on the website next week. These will include class information such as Hook Day dates, PE days, planning information etc.

Check-in calls throughout and transition calls more recently have helped ensure continued positive communication with home as we value this important link. It has been lovely to hear how excited the pupils are about returning and the lovely messages we have received have been wonderful to hear. The way in which the quality of education is organised in primary schools means that teaching and work is tailored to the current needs of each individual pupil. The staff at Stanford are all very experienced and highly capable. They are dedicated to delivering and planning work to match the pupils' needs, providing challenge and support for all pupils at the appropriate level.

Seedlings and Sunflower pupils are in mixed aged classes this year. These classes are formed in many schools partly because of the way in which the pupil roll is configured in any given year. It is fair to say that different situations pertain to all schools. We have already shared information about the curriculum focus with parents/carers. Transition calls with parents and carers this week have also been useful in order to share further information about the arrangements. Thank you so much for the overwhelmingly positive discussions – it is great to hear that the pupils are looking forward to school in September. The pupils in this joint bubble will have access to all the exciting learning resources and high quality adult support available – the unit is always well organised, engaging, inviting and we are immensely proud of the high quality of education provided. We are very much looking forward to greeting the pupils and helping them to 'grow' in their new classes.

Please do raise any queries with the staff as they are happy to help. We find open, respectful discussions with professionals are far more productive than closed group WhatsApp messages etc. Staff can help share their expertise and knowledge and reassure parents/carers about worries they may have, as working positively together for the children is so important.

Curriculum and Remote Learning

We are very proud of our broad and balanced curriculum as we aim to inspire and engage the pupils in their love of learning. With that in mind, staff have planned a Medium Term Plan for their class and it is shared on the school web site for your information from Monday next week. There will be catch up support for pupils and this will be reviewed regularly. Pastoral care and support will, as always, underpin our curriculum and will be a main element in our recovery strategy.

Remote learning has been very thorough and well-resourced by staff during lockdown. Staff at our school have worked tirelessly, whilst leading Bubbles on site throughout, to ensure structured and updated learning was available each week for the pupils at home too. Virtual video lessons were available from a number of resources on the school web along with clear detailed learning for English, Maths, Science, SMSC, PSHE, PE and other subjects. The pupil email address was also encouraged to be used and the super work sent in was checked by Mrs Brady.

We are also currently looking at new ways to extend remote learning, should the need arise. Microsoft team is currently being developed in school, with support from the Local Authority IT Department, to facilitate pupil email accounts. Oak National, White Rose, Hamilton, BBC Bitesize will continue to be available to help ensure a continued structured curriculum on line, if needed in the future. Dfe guidance is yet to be released regarding the expectations for all schools but we will as always ensure appropriate regard for such documentation.

Sharing and reminding pupils and families about the importance of safer internet use has been key. There are lots of reminders and resources on our web site too so please stay safe this summer when using the internet etc.

Behaviour

The school's usual behaviour rules for pupils are still relevant in the new school scenario, however, there are additional rules and routines pupils must now be aware of – the school's risk assessment details the preventative measures in place. We will continue with our positive behaviour rewards in school and there will be polite points and team points available for good work, good behaviour choices and showing kindness etc.

Uniform

School uniform should be worn daily from September. It is available from <https://www.uniform-direct.com/>.

Information about the correct uniform is on the school website under the school prospectus and shared with new starters in the pack of information. A reminder text has already been sent to parents/carers.

The PE days are referred to in the class newsletter on the web site, as are our key dates/information. Please help the pupils to have their PE kit in school as this is an important part of the curriculum.

Attendance

From September, the Government have made it clear that pupil attendance in school is statutory once more.

We continue to, as per our risk assessment, encourage parents/carers to telephone or email the school office rather than visit for the safety of the office staff thank you. (Please see contact information at the top of this letter). Unfortunately, you may not be able to access the school office unless prior arrangements or an appointment have been made. Many thanks for your understanding.

Our Extended Provision – Breakfast & After School Club

Our breakfast and afterschool childcare provision will open again from 3rd September: - morning sessions available from 7.30am and after-school sessions up till 5.30pm.

Prices and further information is on our website. Bookings and payments are through www.scopay.com/login.html only and therefore if you don't have a login please contact the school office who will be happy to help.

Please note the following changes:

- Children will only be allowed to mix with their class bubble while attending the club - this may limit some activities but we will try and make it as fun as possible for the pupils
- Breakfast will be eaten with other members of their bubble
- Bookings will be required no later than 1pm the day before
- There will be no late or on the day bookings accepted, this includes those who may turn up without booking. We have no alternative but to refuse entry as we are carefully following the strict control measures in our school risk assessment and staffing and resources must be organised in advance.
- Drop off and collection times must be adhered to

Mrs Petyt, Mrs Hulme and Mrs Goold are really looking forward to welcoming the pupils back to The Club and meeting new starters too!

Thank you for your understanding and support.

Safety

We have worked with the Local Authority to review the school Covid-19 risk assessment. This document will be shared on the school web site and a paper copy will be available on request from the school office. The risk assessment is thorough and includes information regarding cleaning schedules, social distancing, use of equipment, ventilation and classroom organisation etc.

Transition calls and newsletters have also been used to share this information with parents and carers. Please be assured that the school has worked with the Local Authority Assets Dept and Full Governing Body carefully to ensure our school risk assessment is approved and agreed.

Please talk to your children about ensuring good respiratory hygiene (Catch it, bin it, kill it!) and the importance of hand washing – there are some helpful resources on the school web site to support this.

Children will wash their hands for at least 20 seconds on arrival at school, before leaving, before and after eating, before and after break, after sneezing/coughing and after using the toilet.

We will, of course, support and help the pupils on their return in September with a focus on pastoral support and wellbeing. Please let us know if there is any further information about your child/ren that you feel will be helpful for us to know.

We have an enhanced cleaning schedule in place at school and further cleaning will continue to take place throughout the day on key areas such as light switches, handles etc.

Please do bear in mind that every effort will be made, where practicably possible, to follow the control measures we have in school however, there will be times when it is impossible to conform to these as children are unpredictable and have varying degrees of needs at different times.

As I am sure you are aware, guidance is changing on a regular basis and we will endeavour, as always, to keep you fully updated of any further changes via the text service and use of the school website.

What will we do if your child is ill

If your child displays any symptoms in school that could be identified as Covid symptoms we will follow the Dfe guidance and separate them from the other children, keeping them under supervision until you collect them.

If your child is displaying any Covid type symptoms, please ensure they are kept off school until they recover or you have them tested and identified as negative for Covid. Further information is on our website – <http://www.stanfordschool.org/office/covid19.html>

School nurses will be present in the autumn term delivering the flu vaccinations which you will be informed of and have the choice to withdraw your child/ren from.

Please do ensure the up to date contact numbers are shared with the school office.

Dfe guidance states that Covid tests are available to anyone showing symptoms – these can be requested by - <https://www.nhs.uk/conditions/coronavirus-covid-19/testing-and-tracing/>

What parents and carers need to know about nurseries, childminders, schools and colleges until August 2020 - <https://www.gov.uk/government/publications/what-parents-and-carers-need-to-know-about-early-years-providers-schools-and-colleges-during-the-coronavirus-covid-19-outbreak>

Stay at Home Guidance - <https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>

School has recently benefited from training from PHE, as organised by the Local Authority.

'Thank you from the governing body'

The governors have worked hard throughout lockdown to support the school in any way they can. As chair, I would like to thank all governors who have given so much of their time voluntarily to help and support the school throughout the year and especially during the recent Covid situation. As governors, we would like to take this opportunity to say a huge thank-you to all of the staff at Stanford. They have worked tirelessly behind the scenes in often challenging circumstances. They have set work, made welfare calls, made and delivered work packs-all whilst being in school every day providing childcare for vulnerable pupils and children of key workers. It has been a huge team effort!

'Thank you'

Please may I take this opportunity to say thank you to all the parents and carers for their support over this time. We admire your support with pastoral care and home learning. Some families have even found time to pass on their thanks and kind words to school, which have been greatly appreciated.

Thank you too to the Full Governing Body who have been incredibly supportive (and busy!) during this time.

Thank you to year 6 pupils who are moving on to their chosen Secondary schools. We will miss you and your valued contributions to school. Good luck for the future – you are stars! A special mention is deserved by our Head Boy and Head Girl who have been excellent in their roles – well done from all the staff.

A heart-felt thank you to all the staff who have truly gone over and above throughout – they have cared for the pupils, school and one another and have shown great commitment to their profession in the most challenging of times. I appreciate all their work and support and sincerely hope they have a lovely, relaxing summer as they most certainly deserve it.

Please remember to check the web for information and to look at the specific start time and entrance for each class.

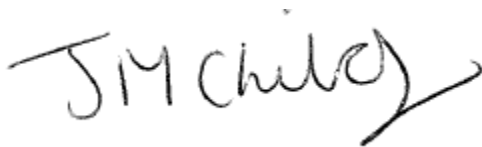
We hope you have a wonderful summer and we look forward to welcoming all our pupils back at Stanford on Thursday 3rd September.

Many thanks for your continued support.

Best wishes,



L Hackfath
Head teacher



J Childs
Chair of Governors

Useful North East Lincolnshire Numbers

Anglian Water – 0800 145145

Blue Cross – 0300 777 1840

Childline – 0800 1111

Citizens Advice Bureau – 03444 111444

Domestic Abuse Support – (01472) 575757

Electricity (24 hrs) – 0800 66 88 77

Gas (24 hrs) – 0800 111 999

Hospital – (01472) 874111

**Multi-Agency Safeguarding Hub (MASH)
(01472) 326292**

NHS – 111

**North East Lincolnshire Council
(01472) 313131**

NSPCC (24hrs) – 0808 8005000

Humberside Police (non-emergency) – 101

Samaritans – 116 123 (free from any phone)

**The Blue Door Domestic and
Sexual Abuse Service**

0800 197 4787

**With You (formerly Addaction)
(01472) 806890**